

EXTREME COLD



TEMPERATURES FORECASTED

Please be advised that with the extreme cold in the forecast it is important to take preventative measures to avoid frozen pipes and heat loss in your unit. We have compiled some helpful information and precautions for you to read and implement as you deem necessary.



- OPEN The Cabinet Doors BELOW All of your sinks, kitchen, bathrooms, etc. * Leave cabinet doors under any sink open so warm air can circulate around pipes.
- Turn up your thermostat to get a head start before below freezing temps arrive. Set the heater to no less than 60-65 degrees and leave it on until the threat of freeze is over.
- Don't Block Your Radiators – Radiators should always be kept open and clear of items. Do not tamper with valves on the radiators. Move all your furniture away from the radiators. Do not let curtains cover them, either, as this will divert heat to the windows.
- Check Your Heating Vents – Quite often, poor distribution of heat in your unit is not an equipment problem but caused by a closed vent or two. Take a minute to double check that all your vents are open and aiming in the right direction.
- Do not use dishwashers, washing machines etc. until you are certain the water and drain lines are thawed.
- Check Your Windows – It may seem like an obvious tip but checking all of the windows in your unit to make sure they are closed and locked will reduce radiant heat loss.
- In the event of frozen pipes do not attempt to thaw out frozen pipes yourself. Call a plumber!

If you plan on leaving your unit for any extended period of time, the heat must be left on in order to prevent frozen pipes. If you are away or going away, you should have someone available to check on your unit.

Remember, it is not fun having no water, water all over your home, and the headache and mess of dealing with it and cleaning up everything.

Please Keep in Mind, this extreme cold weather can cause havoc if you are not prepared. Doing these simple little tips, you can save yourself a ton of headaches, grief, inconvenience, and money. Residents should keep informed of the weather and make the appropriate decisions.

As a reminder, units may not feel as warm as usual due to the extreme cold outside temperatures. This may mean you will have to increase the temperature thermostats are normally set to. Before placing no heat calls/emergency pages/emails please be sure to adjust your thermostat accordingly.

Please be patient with our office and vendors as we expect many emergency calls to come in.

Owners who rent their unit will need to pass this extremely important notice to your tenants and ensure the unit is prepared for the cold temperatures.

Thank you for your cooperation.