

**From:** Ron de Moraes Ron@DirectedBy.tv  
**Subject:** Re: Owner Improvement Information Request  
**Date:** April 12, 2014 at 2:59 PM  
**To:** Joyce Raymond joyceraymond@icloud.com

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On Nov 5, 2013, at 6:04 AM, Joyce Raymond <[joyceraymond@icloud.com](mailto:joyceraymond@icloud.com)> wrote:

Dear Harborside Owners:

This letter is addressed to all Harborside Owners but specifically to the Owner(s) of Units B1/B4, B2, B5, B6, B9, and B10.

This week we met with Paradise Construction and Bob Zarelli to outline the stages in the restoration of Building B. Currently, the demolition team is removing damaged walls, ceiling, floors and roofing to determine the extent of the damage. This process is expected to continue for one more week. Next, the steps include an assessment of the structure, code issues, site plan review and documenting existing conditions. By the end of November, we expect to have an estimated timeframe and cost for the work.

**In the meantime, we are asking the Owners of Units B1/B4, B2, B5, B6, B9, and B10 to provide us with copies of receipts, documents, drawings, or written correspondence you may have regarding improvements to your Units. This may include: lighting fixtures, tile work, counter tops, cabinetry, built-in shelving, plumbing fixtures, shower doors, appliances, and other improvements. We are making every effort to maximize the value of the improvements you may have made to your Unit. Would you please provide the Trustees with copies of your information before Wednesday, November 20, 2013.**

In the next few weeks, we plan to hold a Owners/Residents meeting and encourage you to attend either in person or by conference call (details to follow).

We want to thank those of you who have reached out to help the Owners who were affected by the fire. Some have assisted directly and others with words of encouragement. Many have volunteered to relocate their cars to the BYC to provide much needed parking for construction vehicles.

Again, if you have any questions regarding the restoration efforts, please do not hesitate to call any of the Board of Trustees or Lesley Management.

Sincerely,

Your Board of Trustees